## Coronavirus Disease (COVID-19)

## Pandemic Preparedness

We have been carefully watching the progression of the Coronavirus (COVID-19) around the world, into the United States and now Iowa. All banks have been required for many years to have a formal Pandemic Plan in place. With the COVID-19 virus reaching a declared pandemic state, we have reviewed our plan to assess our preparedness to assure our customers of our ability to provide crucial financial services during what could be a serious and even extended event.

For the foreseeable future we are operating "business as usual" in all of our locations. We will continue to do so as long as we can reasonably protect the health and safety of our customers and staff. In the event that the virus spread impact becomes more serious in our area and experts indicate additional measures are needed, we may modify our normal business hours and possible consolidate locations. MSB staff is taking additional measures within to keep surfaces sanitized. We will keep this page updated to the current status of our operations. Please watch this page for important information or call the bank if you have a concern. 319-394-3191 or 319-868-3125

## What Are We Doing to Prepare?

- Monitoring the World Health Organization, Centers for Disease Control and Prevention, and lowa Department of Public Health for accurate and up-to-date information
- Participating in informational/educational webinars from reliable sources such as the American Bankers Association.
- Preparing for possible increased employee absences due to sickness
- Educating our staff on risks, symptoms, and hygiene measures for themselves and work areas
- Encouraging ill employees to stay at home and not return until free of symptoms
- Performing regular cleaning and sanitation throughout the bank
- Preparing signage for all entrances to communicate important health and safety information

## What MSB Products and Services Are Available to Limit Exposure?

- Online Banking
- MSB Mobile App
- Mobile Deposit
- E Statements
- Email or Telephone

- ATMS. We have ATMS at our Mediapolis and Morning Sun locations. Each of these ATMs accept deposits, as do many area ATMs.
- Night Drop at each location.
- Drive-thru service in Mediapolis and Morning Sun

We have always asked our staff to stay home from work if they are ill, whether it's a common cold, seasonal flu or COVID-19, to protect other employees and customers. In the same way, we would ask your cooperation in limiting your bank visits if you are feeling ill or have travelled to impacted areas or been in close contact with people who have. Due to bank security we would ask that anyone needing to wear a mask or respirator utilize our drive thru services.

Your business is important to us. Continuing to provide access to essential functions and assist you with any financial needs is of utmost priority to us during this challenging event. If you have any questions, please contact us right away. 319-394-3191 or 319-868-3125

And let us be encourage in faith that God has a perfect plan in the midst of this trial. Scripture tells us,

Do not be anxious about anything, but in every situation, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus. Philippians 4:6-7